

# TOGETHER FOR CAMBODIA



**Annual Development Review  
2011**

## **OUR VISION**

To advocate for children who have less opportunity in order to make a positive change in their lives.

## **OUR MISSION**

To provide education, training, and support to enable children to become self-reliant in the future.

## **OUR VALUES**

Our vision is to assist children and to provide the necessary training to the house mothers and staff to ensure that the child protection policy and minimum standards are strictly observed for the best interests of the children.

## THE GOAL OF COOPERATION

The goals of **TOGETHER FOR CAMBODIA** are working to promote human and child rights and the welfare of the children, especially at-risk children, including orphans, vagabond children, rubbish collecting children, children whose parents do not have the ability to care for their children, children who have been involved in situations of domestic violence, and abandoned children.

To achieve these goals, **TOGETHER FOR CAMBODIA** will collaborate and work as a partner with government, national and international organizations which share these goals.

## PROJECT DESCRIPTION

This project was established following the discovery some children are in situations where it is difficult for them to have proper food, education, safe accommodation, and to receive vocational training. This is due to poverty in their family, the death of their parents or guardian, and the absence of basic education among their parents or guardians. Children are considered as persons who cannot protect themselves, are vulnerable, and at-risk. Yet, these children are bamboo shoots who can grow up to be bamboo who will become the future leaders of the country. Their lack of opportunity makes it difficult for them to secure a future, including finding a job. This will make them vulnerable to taking drugs, stealing, and other illegal activities which are unacceptable to society.

**TOGETHER FOR CAMBODIA** wants to be with them, live with them, and encourage them to receive a good education and vocational training in order to help and to have the ability to make change to their lives, and to have a good future when they grow up. This will give them dignity and humanity and will make people respect them and they themselves will stop being frightened of violence, not be at risk of starving, or suffer discrimination.

**TOGETHER FOR CAMBODIA** is operating an **Orphan and Vulnerable Children Centre** in Siem Reap covering some districts in Siem Reap and some provinces that are near Siem Reap. There are 40 children, between the ages of 2 and 19, who are provided a safe accommodation, food, education, sports, medical care and other necessities. They also receive respect from the staff in an environment that is free from discrimination and in which there is a loving family atmosphere.

## STAFFING

1- Expatriate Staff (01) 2- Local Staff (16)

## A. GENERAL ACTIVITIES

The year of 2011 is our starting year for the five- year strategic plan which has been developed to facilitate the betterment of the children's lives by providing safe accommodation, food, health care, education, sports, a children's club, and skill training for children before they return to the community.

### 1- The Accommodation

**TOGETHER FOR CAMBODIA** has provided safe and comfortable accommodation for children in a large residence which has 2 floors with a total of 12 rooms. Each of the rooms in which the children live are large and have a toilet. There are separate accommodations for boys and girls. The boys live on the first floor and the girls live on the second floor. Each room has been equipped with steel bunk beds for children with individual mosquito nets, blankets, pillows, and mats. Children are not allowed to share a bed, and each room has wardrobe, cupboard or shelves for their belongings. Each room is also equipped with a hygiene kit which includes soap, toothpaste, and toothbrush, and towels...etc.) in an individual basket. They must make their bedroom and bathroom clean at all time which can include some other life skill work necessary.



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### 2- Food



Children have breakfast at 06:30 before they go to school. They have lunch at 11:45 after they come back from school, change their uniforms and clean their rooms.

Lunch is centered on groups nutrition food such as energy food, constructive food and protection food. Children have dinner at 17:30. We have food schedule for weekly cooking. There are dessert for children once or twice per week.

### **3-Education**

#### **3.1-Internal Education**

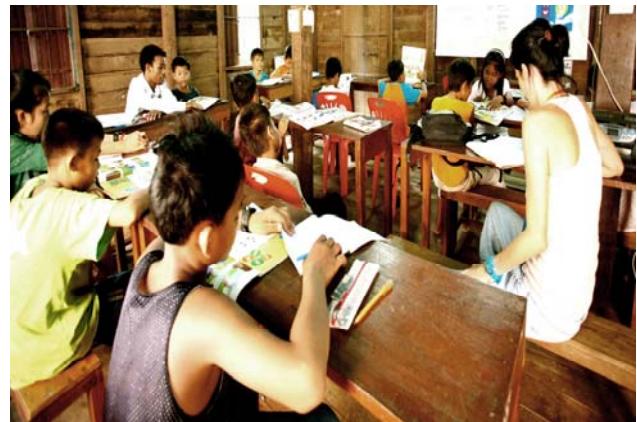
##### **3.1.1-English Teaching**



There are two English classes in the residence for the 19 low-level small children who do not have enough ability to study at language schools outside the centre. The organization has recruited a professional English teacher. There is a set curriculum which includes an exam at the end of each term.

##### **3.1.2-Computer Teaching**

There is one computer classroom with a teacher who has expertise in information technology. We have three administrative courses: Ms. Word, Ms. Excel, and Ms. PowerPoint, with 3 different study time schedules. In 2011, 19 children finished the course of Ms. Word; and 9 children finished the course of Ms. Excel. Currently, 9 children are studying Ms. Word, 10 children are studying Ms. Excel, and 9 children are studying Ms. PowerPoint.



### 3.2-External Education

#### 3.2.1- General Education Study

**TOGETHER FOR CAMBODIA** focuses on providing the basic general education to children. The organization has sent all 39 children to study the general education at a private school - New York International School-**NYIS**.



The children are studying from grade 1 to grade 11. Children are transported to the school in vans, Tuk Tuk, and by bicycle. The organization has two drivers for driving the vans and the Tuk Tuk. The small children are picked up to school and the young adults are allowed to ride bicycles by themselves. We also teach them about the traffic lessons and the importance is to wear helmets.

#### 3.2.2-English Study



The organization sends the children who have a good level of English to study at Australia Center for Education-**ACE**. In 2011, 20 children were sent to ACE and many achieved good results in their studies.

### 4- Transportation

**TOGETHER FOR CAMBODIA** has sufficient transport for the children, including one Pickup 4 Runner Car, two Vans, one Tuk Tuk, and twenty two bicycles.



## 5- Study Materials

Materials are provided to children to meet the needs of their study. When they have used materials, they are required to bring them back in order to change for new materials. There is a stock in the office to store the study materials, including books, pens, pencils, rulers, color pencils, erasers...etc.



## 6- Library



**TOGETHER FOR CAMBODIA** has organized a library room. In the library, there are a variety of books both in Khmer and English. Subjects include folk tales, history, science, study songs, intellectual games for small kids, study posters, and other materials. Library schedule for children is set, too. A group of 5 young adults are responsible for this place.

## 7- Health Care

### 7.1- First Aids

The organization has prepared first-aid kits. These kits are properly kept and regularly checked and are used in emergencies before sending the child to the hospital. The first-aid kits are kept in the first aid box which consists of medicine, cotton, scissors, gloves, compress, betadine, alcohol...etc.



The **Child Care Leader** is responsible for checking the first-aid kit on a regular basis to ensure that we have enough kits for helping children on time and effectively.

### 7.2- Angkor Hospital for Children

Whenever the children get sick, house mothers provide them the medicine for the first 1 or 2 days according to symptoms and take care and carefully follow up with the symptom of the children illness. If observing that the illness has not subsided, the child is sent to the **Angkor Hospital for Children**. Medical prescriptions are strictly followed and the house mothers closely monitor the child. **TOGETHER FOR CAMBODIA** has a good relationship with **Angkor Hospital for Children**.

A record and health profile is kept for each of the children.



## 8- Sport and Entertainment

### 8.1- Sport



**TOGETHER FOR CAMBODIA** has organized weekly sporting activities by bringing children to play sport outside. The weekly sport program is on Tuesday and Thursday from 16:00 till 17:30. We have a wide sport field outside the shelter including a football field, a volleyball court, and other kinds of sport fields.

Boys are formed into a football team and trained, and girls are organized to play other kinds of sports such as volleyball, badminton, jump robe, and hula hoop. Children play sports in the shelter every day when they are free from their studies between 15:30 to 17:00. House mothers and other shelter staff always lead children to play a variety of sport every day. We have contacted other organizations and partners in Siem Reap for matches, including the Junior Soccer League and for other type of matches.



### 8.2- APSARA Dancing



The children have learned APSARA dance and other Khmer traditional dances. The organization has recruited two dance teachers who teach the children every Sunday morning from 08:00 to 10:00. The children have learned a lot from this program, including modesty and an understanding of the types of Khmer traditional dances.

### 8.3- Outing

**TOGETHER FOR CAMBODIA** organizes outings to visit attractive places around Siem Reap every Sunday afternoon. We divide the children into two groups and we go out with the staff and with one group of children each week. On Sunday morning, we allow children to cycle outside with one of our staff.

The children are brought to visit their family in the communities during the important festivals. Their relatives are allowed to visit the children at anytime with the coordination from the staff and the management in order to ensure that the children feel comfortable.



### 9- Children's Club



The Children's Club is a special program and is very important for children. It was established in the mid-2011. There are a lot of educational activities and games in this club including: the study of morality, decency, study songs, free drawing, exercise, sport competition, and reading. We mainly focus our attention on teaching about morality and decency to children for their lives, especially teaching them about **life skills**. The Children's Club operates every Saturday morning from 08:00 until 11:00.



### 10- The World and Me

This activity was established in the 4<sup>th</sup> trimester of 2011 and is conducted 2 days per week. All the participating children must have at least some of English. In this activity, they learn about many things, including history, world geography, Spanish, civics and photography.



## 11- Children Moving

### 11.1- New Arriving Children

In 2011, **TOGETHER FOR CAMBODIA** took a new child from Battambang Province to live in the centre because she had been abandoned by her mother to live with a widowed grandmother who doesn't have capability to parent her, or to send her to school. Her father is unknown.

### 11.2- Reintegration

In 2011, **TOGETHER FOR CAMBODIA** reintegrated 20 children back to their original family in cooperation with district social affairs officers and the local authorities in their home communities. We discovered that their families had enough capability to raise and take care them and could send them to school. Therefore, we think it is much better if children can live with their family and society.

## B-ADMINISTRATION WORK

### 1- Documentation and Internal Resources

**TOGETHER FOR CAMBODIA** has established policies and rules for the organization to ensure the protection the children. These include a Child Protection Policy, Internal Rules, Code of Ethics, Visitor Guidelines, Rules for Volunteer and other documentation for children coming to live in the centre. The organization has made employment contracts with all the staff. Moreover, the organization has also made job description and other staff profiles for all staff departments.

### 2- Internal Meeting

The Organization holds regular monthly meetings for the purpose of summing up the monthly working achievements of the staff in each department and to listen to any challenges that the staff encountered while completing their work. Every challenge that the staff raise is always solved by the management. The monthly meeting also focuses on assigning working plans for the future.



Besides the monthly meeting, we often conduct weekly meetings with staff in each department so as to resolve new issues that the staff faced in a timely manner and to refresh their duties and responsibilities for the best interests and protection of the children. The Child Care Leader also conducts meetings with Child Care Members to resolve any issues related to the children and to strengthen parenting, protection and to ensure that the needs of the children are addressed at all times. .

### 3- External Workshop, Training and Meeting

The Executive Director of **TOGETHER FOR CAMBODIA** always joins the monthly and trimester meetings organized by the Department of Social Affairs, Veterans, and Youth Rehabilitation in Siem Reap. **TOGETHER FOR CAMBODIA** focuses attention on parenting and child protection, but staff training is also important. We have sent staff to join workshops organized by partner organizations that work with children.



Those workshops related to **Parenting Skills, Law, Anti-Human Trafficking and Juvenile Protection**. The management and staff of **TOGETHER FOR CAMBODIA** have attended the training workshop on **Child Sexual Abuse, Break the Silence in Cambodia** which is focuses on child rights and the prevention of child sexual abuse, organized by Action Pour Les Enfant (APLE). The management and staff attended Training of Trainer (TOT) on **Monitoring and Evaluation System for Orphan and Vulnerable Children** which was organized by the Siem Reap Department of Social Affairs, Veterans, and Youth Rehabilitation. Health trainers from **Angkor Hospital for Children** were invited to train our staff and young adults about sexuality, puberty and hygiene. We also invited **First Step Project** to train all our staff in the centre. That training was about the effect of sexual abuse, belief and truth, and sexual abuse of boys. The Executive Director of the organization attended **Boy Forum**, which discussed solutions for the abuse and exploitation of boys, and also attended training, one week per month for four months, in Phnom Penh about **Boy First Training**.

**TOGETHER FOR CAMBODIA** has sent staff to join 4 trainings during 2011. Topics included:

- 1- Training on **Child Exploitation Psychosocial Assessment Tool (CEPAT)**, organized by World Vision Organization.



This training was conducted in Phnom Penh and 2 house mothers were sent.

- 2- Training on **Basic Awareness on Trafficking in Cambodia**, organized by **CHABDAI Coalition**. 3 staff were sent to this training which was conducted in Siem Reap.

- 3- Training on **Policy and Minimum Standards for the Protection of the Rights of Victims of Human Trafficking**. Five staff were sent to this training which were organized in Siem Reap and Preah Sihanouk Province by World Vision Organization.

- 4- The Executive Director of **Together for Cambodia** attended a training organized by World Vision Organization, and topics included were on **Promoting the Quality of Law Service for Victim Children of Human Trafficking and Sexual Abuse** on 26 August 2011.

The children are brought to join International Children Day celebration, 01 June 2011, which was organized by department of Social Affairs, Veterans, and Youth Rehabilitation in Siem Reap and Siem Reap provincial hall with the participation from other organizations in Siem Reap.

## 5- External Relationship

**TOGETHER FOR CAMBODIA** has regularly made its monthly and trimester activity report for local authority and department of Social Affairs, Veterans, and Youth Rehabilitation in Siem Reap. In the mean time, there was a visit and evaluation from Siem Reap Social Affairs officers and from **H.E KEO BORENTR**, the **Chair of National Multi-Sectoral Orphans and Vulnerable Children Task Force** and his colleagues.



Left: Chief of Siem Reap Prosecutor. Middle: Vice Director Office of Anti-Human Trafficking and Juvenile Protection of Gendarmerie.  
Right: TFC Executive Director



Left: Chief of Siem Reap Prosecutor. Right: Director Office of Anti-Human Trafficking and Juvenile Protection of Police.

**The Management of Organization** had made visits to other partner organizations and children centers in order to study more on organizing, managing and exchanging experiences which are related to parenting skills, child protection, and especially ensuring good cooperation with partner organizations who have the same objectives. We visited a few organizations in 2011 such as: 1-Don Bosco Centre, 2- Sangkeum Centre for Children, 3- Cambodia Children House of Peace, 4- Green Gecko organization, Cambodian Poor Children Support Orphanage.

## C- SEWING PROJECT

**TOGETHER FOR CAMBODIA** has established a sewing project for helping widow and poor ladies who lack the ability to earn everyday income for their family because they have no knowledge and skills. We teach these ladies to sew easy bags in a short time and after that they can sew to get benefit from the organization. This program has 6 ladies and 12 sewing machines.



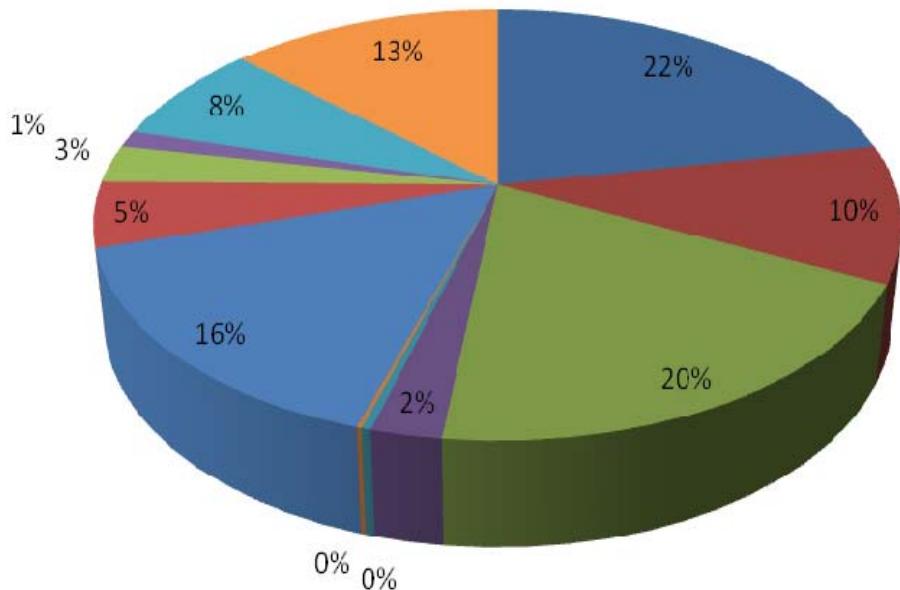
We have cooperated with a big company in Australia named **SPOTLIGHT**, and this company has many branches in other countries around the world. **SPOTLIGHT** Company has ordered 1,000 bags every month from our project. In total, we sent 12,000 bags to Australia in 2011.



These ladies can cut and sew approximately from 10 to 15 bags each per day and the organization pays 2,000riels per bag. Thus, they earn an average of about 20,000riels to 30,000riels per day. In the country, there are some five-star hotels ordering other styles of bag as well.

## D. SUMMARY FINANCIAL REPORT

■ Staff Wags and Training	■ Rent and House
■ Food and Groceries	■ Special Outing
■ Sport Program	■ Clothes and Shoes
■ School and Education	■ Petrol and Vehicle Maintenance
■ Office and Administration	■ Health
■ Legal Services	■ Sewing Project



## FINANCIAL REPORT FOR 2011

No	ACCOUNTS NAME	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<b>100</b>	<b>Staff Wags and Traini.</b>													
	Staff salary	1,505	2,075	2,195	2,164	2,371	2,187	2,150	2,228	2,203	2,449	2,640	2,772	26,939
	Staff Insurance		358						12					370
	Training			675		60	669	260	464	851			177	3,156
	Staff incentive												70	70
	<b>Total</b>	<b>1,505</b>	<b>2,433</b>	<b>2,870</b>	<b>2,164</b>	<b>2,431</b>	<b>2,856</b>	<b>2,410</b>	<b>2,704</b>	<b>3,054</b>	<b>2,449</b>	<b>2,640</b>	<b>3,019</b>	<b>30,535</b>
<b>200</b>	<b>Rent and House</b>													
	House Rental	750	750	750	750	750	750	750	750	750	750	750	750	9,000
	Electricity	89	189	198	170	167		345	193	198	164	178	156	2,047
	Water	45	33	36	26	30	20	27	23	20	19	20	36	335
	Waste Collection	15	15	15	15	15	15	15	15	15	15	15	15	180
	Furniture		114	323	57	269	214		750					1,727
	Other repairing and Supplies	68	52	32	20	500	29	72	119	27	9	26	82	1,036
	<b>Total</b>	<b>967</b>	<b>1,153</b>	<b>1,354</b>	<b>1,038</b>	<b>1,731</b>	<b>1,028</b>	<b>1,209</b>	<b>1,850</b>	<b>1,010</b>	<b>957</b>	<b>989</b>	<b>1,039</b>	<b>14,325</b>
<b>300</b>	<b>Food and Groceries</b>													
	Food	1,982	2,128	2,154	1,628	2,215	1,788	1,905	1,803	1,444	1,652	1,628	1,635	21,962
	Rice	150	145	140	162	140	137	108	135	138	124	179	127	1,685
	Hygiene	241	267	145	132	138	255	234	230	298	286	246	295	2,767
	Supplies and Other	71	52	37	33	34	69	68	19	58	250	51	67	809
	<b>Total</b>	<b>2,444</b>	<b>2,592</b>	<b>2,476</b>	<b>1,955</b>	<b>2,527</b>	<b>2,249</b>	<b>2,315</b>	<b>2,187</b>	<b>1,938</b>	<b>2,312</b>	<b>2,104</b>	<b>2,124</b>	<b>27,223</b>
<b>400</b>	<b>Special outing</b>													
	Children outing	54	144	35	35	216	79	56	45	161	61	166	81	1,133
	Children Football team					360		340						700
	Anniversary or Staff out and meeting				32		160	185	88		181	600	241	1,487
	<b>Total</b>	<b>54</b>	<b>144</b>	<b>35</b>	<b>67</b>	<b>576</b>	<b>239</b>	<b>581</b>	<b>133</b>	<b>161</b>	<b>242</b>	<b>766</b>	<b>322</b>	<b>3,320</b>
<b>500</b>	<b>Sport Program</b>													
	Sport Activities and Supplies				196	145	43		14			47	9	454
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>196</b>	<b>145</b>	<b>43</b>	<b>-</b>	<b>14</b>	<b>-</b>	<b>-</b>	<b>47</b>	<b>9</b>	<b>454</b>

<b>600</b>	<b>Clothes and Shoes</b>													
	Clothes and Shoes	20	19	6	5		7		47		24		95	223
	<b>Total</b>	<b>20</b>	<b>19</b>	<b>6</b>	<b>5</b>	<b>-</b>	<b>7</b>	<b>-</b>	<b>47</b>	<b>-</b>	<b>24</b>	<b>-</b>	<b>95</b>	<b>223</b>
<b>700</b>	<b>School and Education</b>													
	NIYS fees and ACE school	2,272			2,857		4,277	2,637	341	3,140	1,119		3,490	20,133
	Book support	69	76	80	1	22	86	384	88	24	8	2	193	1,033
	School uniform						75	420	70					565
	<b>Total</b>	<b>2,341</b>	<b>76</b>	<b>80</b>	<b>2,858</b>	<b>22</b>	<b>4,438</b>	<b>3,441</b>	<b>499</b>	<b>3,164</b>	<b>1,127</b>	<b>2</b>	<b>3,683</b>	<b>21,731</b>
<b>800</b>	<b>Petrol and Vehicle Maintenance</b>													
	Gas for van	210	260	240	210	220	170	140	150	230	140	80	100	2,150
	Gas for car	100	200	200	120	150	140	100	100	150	150	100	100	1,610
	Gas for Tuk Tuk	30	19	60	38	57	32	31	46	34	38	48	39	472
	Road Taxes									400				400
	Repairing maintenance	781	274	122	36	22	164	86	94	237	221	109	32	2,178
	<b>Total</b>	<b>1,121</b>	<b>753</b>	<b>622</b>	<b>404</b>	<b>449</b>	<b>506</b>	<b>357</b>	<b>390</b>	<b>1,051</b>	<b>549</b>	<b>337</b>	<b>271</b>	<b>6,810</b>
<b>900</b>	<b>Office and Admin</b>													
	Telephone card	25	85	30	45	30	40	55	50	77	40	50	35	562
	Office supplies	68	440	41	374	265	240	232	107	125	50	157	714	2,813
	Copy	24	45	9	22	12	14	18	17	21	28	19	49	278
	Internet				30	30	30	30	30	30	30	24	79	313
	<b>Total</b>	<b>117</b>	<b>570</b>	<b>80</b>	<b>471</b>	<b>337</b>	<b>335</b>	<b>204</b>	<b>253</b>	<b>148</b>	<b>148</b>	<b>250</b>	<b>877</b>	<b>3,966</b>
<b>1000</b>	<b>Health</b>													
	Health for children and staff	3	8	51	54	71	85	36	54	139	43	1,183	8	1,735
	<b>Total</b>	<b>3</b>	<b>8</b>	<b>51</b>	<b>54</b>	<b>71</b>	<b>85</b>	<b>36</b>	<b>54</b>	<b>139</b>	<b>43</b>	<b>1,183</b>	<b>8</b>	<b>1,735</b>
<b>1100</b>	<b>Legal Services</b>													
	TFC License		2,500											2,500
	Law and Lawyer Services	3,014	74		250	514	4,003	10	284		3			8,152
	<b>Total</b>	<b>3,014</b>	<b>2,574</b>	<b>-</b>	<b>250</b>	<b>514</b>	<b>4,003</b>	<b>10</b>	<b>284</b>	<b>-</b>	<b>3</b>	<b>-</b>	<b>-</b>	<b>10,652</b>
<b>1200</b>	<b>Sewing Project</b>													
	Rent												640	640
	bag expense and Labor		25		2,507	2,320	1,910	1,951	1,901	1,866	385	1,640	2,671	17,176
	Running cost with new shop												294	294
	<b>Total</b>	<b>-</b>	<b>25</b>		<b>2,507</b>	<b>2,320</b>	<b>1,910</b>	<b>1,951</b>	<b>1,901</b>	<b>1,866</b>	<b>385</b>	<b>1,640</b>	<b>3,605</b>	<b>18,110</b>

<b>1300</b>	<b>Other</b>											
										10		10
	<b>Total</b>	<b>0</b>	<b>10</b>	<b>0</b>								

**Total Amount Spending in Year 2011**

**139,094.15**

**TOGETHER FOR CAMBODIA (TFC)**

**OUK PISETH**

**Executive Director**

